

**WORK AUTHORIZATION NOTICE  
COVID-19 EXECUTIVE ORDER  
CITY OF ST. LOUIS, MISSOURI**

RE: LOCATED AT 2199 INNERBELT BUSINESS CENTER DRIVE, ST LOUIS MO 63114

To Whom It May Concern:

\_\_\_\_\_ is an employee of Clayco Inc. or one of its affiliated companies (the “Company”). The Company is a national design-build and construction firm engaged in construction projects in the City of St. Louis, Missouri. In response to “COVID 19”, the CITY of St. Louis Director of Health and Hospitals, Frederik Echols, Health Commissioner, issued on March 22, 2020 ( effective through April 22, 2020, until further notice) a “STAY HOME - ESSENTIAL ACTIVITIES ONLY ORDER HEALTH COMMISSIONER'S ORDER NO. 5 (the “Health Commissioner’s Order”).

Specifically, the Health Commissioner’s Order provides that in the City of St. Louis, as referenced applicable sections, by verbatim as follows:

*In all cases, including the exceptions described herein, individuals must adhere to social distancing recommendations, that include maintaining at least six-feet social distancing from other individuals.*

*II. Businesses and Governmental Operations*

*All businesses are allowed to maintain the value of inventory and infrastructure, provide security, process payroll or employee benefits, or facilitate employees working remotely, but are required to cease all other activities.*

***The following businesses, not-for-profits, institutions, are exempt from the above requirements:***

*(t) Construction;*

*(v) Manufacture, distribution, and supply chain for exempt businesses*

Accordingly, the above-named employee should be permitted to travel to/from the Company’s offices and / or Company project sites in order to continue permitted Essential Activity and construction services.

Please contact Steve Sieckhaus, COO/Shareholder, at [sieckhauss@claycorp.com](mailto:sieckhauss@claycorp.com) or 314.616.0997 if you have any further questions.

Sincerely,



Steve Sieckhaus